



# Essex Swimming League

Affiliated to London Region ASA



## Annual General Meeting 2017

Held on the 22<sup>nd</sup> October 2017 at Basildon Sporting Village, Cranes Farm Road, Basildon, Essex

The chairman opened the meeting and thanked everyone for coming. The meeting commenced at 10.02.

### Attendees:

M Westwood (Barking & Dagenham Aquatics S.C), C Marshall & A Mullender (Basildon & Phoenix S.C), I Gilroy & J Stroud (Brentwood S.C), C Adcroft & L Wiles (Harwich S.C), F Gold & B Craver (Hornchurch S.C), S Westwood (Leyton S.C), S Winnell (Runnymede S.C), S Haynes (Saffron Seals S.C), S Wood (Witham S.C)

### Apologies:

Paul Norris (Leyton S.C).

### Minutes of previous meeting:

The minutes of the previous AGM had been circulated.

It was proposed by L Wiles, seconded by S Haynes that the minutes of the previous meeting were approved. All agreed.

### Matters arising:

None.

### Eltham's Appeal

A letter was read out by S Westwood in regards to the fines that Eltham Swimming Club owes the league as they withdrew from the competition after the season had started. After some discussion it was agreed that due to the clubs circumstances it did not make sense to pursue the fines at this time but if they approached the league to rejoin then the matter would be looked into again.

### Treasurer report:

A statement of the accounts is attached. A Mullender reported that although the balance was less than last year, it included invoices from Becontree Leisure Centre from last year. Therefore overall, there was a small profit this year mainly due to the fact that there were only 8 galas this year not 12 as in previous years which offset the cost of the pools. Door receipts were down this year. We needed to use Walthamstow Pool as Braintree pool was not available for the last gala this year. This was more expensive than the other pools although this was not an issue as at the moment the accounts are good. A Mullender reminded the meeting that we need to keep enough money in the account as the pools have to be paid for before the galas are held. He also stated that the fees and door entrance at galas would remain the same as there was no need to change them.

The accounts were proposed by S Haynes, seconded by S Westwood. All agreed.

### Results of the 2016/2017 competition:

The results of the year's competition were read out.

Winners of each division are as follows:

Division 1 - Basildon & Phoenix S.C

Division 2 - Brentwood S.C

### **2017/2018 competition:**

Dunmow Atlantis S.C and Braintree & Bocking S.C have resigned from the league. Emails were read out from both clubs which gave their reasons for withdrawing.

### **Formulate 2016/2017 divisions:**

A Mullender said that he had contacted clubs within Essex inviting them to join the league but unfortunately only received one reply from Thurrock S.C who said that at this time participation wasn't something that was of interest to the club. After a short discussion the divisions were agreed.

#### **Division 1**

Basildon & Phoenix S.C  
Brentwood S.C  
Harlow S.C  
Romford S.C  
Saffron Seals S.C  
Witham Dolphins S.C

#### **Division 2**

Barking and Dagenham Aquatics  
Harwich S.C  
Hornchurch S.C  
Leyton S.C  
Runnymede S.C

### **Dates:**

#### **Divisions 1 & 2**

24 February 2018  
24 March 2018  
28 April 2018  
19 May 2018

S Westwood said he would book the pools ASAP

### **Host Club Roles and Responsibilities**

A Mullender updated the meeting on the roles and responsibilities of the host club stating that they were the promoters of the gala and needed to ensure that there was a named child welfare person there who was responsible for the safe guarding of the children. Also it was discussed about a generic risk assessment being available at the galas.

### **Election of the officers and committee:**

Chairman: M Westwood

Vice Chairman: C Marshall

Treasurer: A Mullender

Secretary: S Westwood

All positions: Proposed L Wiles seconded S Wood. All agreed

Executive: B Carver, L Wiles, P Norris, S Wood, S Haynes  
Proposed C Marshall seconded C Adcroft. All agreed

### **Licensing Galas.**

A suggestion to look once again into the possibility of licensing league galas was raised by A Mullender since provision for licensing of league galas has now been included in the ASA licensing regulations. A discussion took place around the implications which include provision of appropriate officials, a need to submit team sheets prior to the event, a process for handling any changes on the night and the additional administration required (e.g. start lists, results submission and reports from the host club and referee).

There was interest in this from some clubs as a mechanism to secure county qualification times. Concerns were expressed from some Division 2 clubs around any change which would require swimmers to be a Cat 2 registered, the need to accommodate changes on the night and a possible difficulty in supplying appropriate officials.

At the meeting it was agreed to explore the potential for licensing galas for Division 1 only. A Mullender agreed to send out an email to Division 1 clubs requesting them to provide feedback on whether they would be interested in pursuing this further. If there is agreement from all clubs then A Mullender will have further discussions with the London Region Licensing officer to establish further details on the implications and develop a potential process which would need to be followed. C Marshall said she would potentially be available to help with some additional administration/data input tasks if needed.

### Open Forum

C Marshall said that she had spoken to Linsey about putting our Essex Swimming League results on the Essex Swimming website but nothing has come of it. A Mullender said he would keep trying to get this done.

There being no further business the meeting was closed at 11.11hrs

### Appendix

#### Attachment 1: Statement of Accounts 2016-17

<b>2016-17 Accounts</b>					
	<b>Current Year</b>			<b>Prior Year</b>	
	16th Sept 2016 - 15th Sept 2017			16th Sept 2015 - 15th Sept 2016	
			vs. Prior Year		vs. Prior Year
Cash - Brought forward		<b>£7,283.08</b>	1,019.66	<b>£6,263.42</b>	
Current Account	3,281.25			2,263.39	
Deposit Account	4,001.83			4,000.03	
Income		4,206.18	(665.14)	4,871.32	(93.59)
Fees	650.00		(150.00)	800.00	(50.00)
Fines	150.00		150.00	-	(100.00)
Door Receipts	3,405.50		(664.02)	4,069.52	55.02
Interest	0.68		(1.12)	1.80	1.39
Other	-			-	
Expenditure		4,574.67	(401.99)	4,976.66	(265.00)
Pool Hire	3,228.05		(1,430.95)	4,659.00	(85.80)
Room Hire	69.20		1.20	68.00	1.70
Stationery	84.00		(39.10)	123.10	(152.77)
Website	43.42		43.42	-	(94.29)
ASA Affiliation	25.00			25.00	
Officials Expenses	-		(15.00)	15.00	15.00
Equipment	-		(86.56)	86.56	86.56
Recognition	-		0.00	-	(35.40)
Prior Season costs	1,125.00			-	
memo: Season Profit (Loss)		756.51	861.85	(105.34)	171.41
Uninvoiced Debts		-	(1,125.00)	1,125.00	1,125.00
Cash Balance - c/f		<b>£6,914.59</b>	(368.49)	<b>£7,283.08</b>	1,019.66
Current Account	2,912.08		15-Sep-17	3,281.25	
Deposit Account	4,002.51		15-Sep-17	4,001.83	

Note: Prior Season costs were for Becontree Pool hire - 3 galas in 2015-16 season paid in Dec 2016